

## TOWN OF BOONVILLE APPLICATION FOR SITE PLAN REVIEW

Complete all parts of this application form. The application cannot be accepted as complete until all questions have been answered or satisfactorily explained in writing. The planning board stands ready to help you but you must furnish the information required by law before the planning board can take action on your application.

**Tax Map Parcel No.:** Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

**Name of proposed development:** \_\_\_\_\_

<b>Applicant:</b> Name _____ Address _____ Telephone: _____	<b>Plans prepared by:</b> Name _____ Address _____ Telephone: _____
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<b>Owner of land to be developed:</b> Name _____ Address _____ Telephone: _____	<b>Engineer:</b> Name _____ Address _____ Telephone: _____
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**Location of site:** \_\_\_\_\_  
**Current zoning district classification:** \_\_\_\_\_  
**County, State or Federal permits needed (list all permits required and name, address and phone number for the agency):** \_\_\_\_\_

**Total acreage of site:** \_\_\_\_\_ **Gross floor area:** \_\_\_\_\_

**Anticipated construction time:** \_\_\_\_\_ **Will development be staged?** \_\_\_\_\_

<b>Zoning ordinance requirements:</b>	<b>Required</b>	<b>Shown on Plan</b>
a. Lot coverage:	_____	_____
b. Lot width or frontage:	_____	_____
c. Front, side and rear yard depth:	_____	_____
d. Building heights:	_____	_____

**Does the site plan map show:**

- a. Title of drawing, including name and address of applicant and person responsible for preparation of such drawing.
- b. North arrow, scale and date.
- c. Boundaries of the property plotted to scale.
- d. Existing watercourses.
- e. Grading and drainage plan, showing existing and proposed contours.
- f. Location, design and construction materials of all parking and truck loading areas, showing access and egress.
- g. Provision for pedestrian access.
- h. Location of outdoor storage, if any.
- i. Location, design and construction materials of all existing or proposed site improvements, including drains, culverts, retaining walls and fences.

YES	NO	NA

	YES	NO	NA
j. Description of the method of sewage disposal and location, design and construction materials of such facilities.			
k. Location of fire and other emergency zones, including the location of fire hydrants.			
l. Location, design and construction of all energy distribution facilities, including electrical, gas and solar energy.			
m. Location and proposed development of all buffer areas, including existing vegetative cover.			
n. General landscaping plan and planting schedule.			
o. State or county permits required for the project's execution.			
p. Agricultural data statement pursuant to Town Law Section 283-a, when applicable.			
q. Statement of the nature and extent of the interest of any state employee, or officer or employee of the town in the applicant pursuant to General Municipal Law Section 809, when applicable.			
r. Completed Environmental Assessment Form (EAF) in compliance with the State Environmental Quality Review Act (SEQR).			
s. Estimated project construction schedule.			

**Wellhead Protection Overlay District: See Section 6.5 of the zoning ordinance for additional requirements**

### FOR PLANNING BOARD USE ONLY

**General Review Criteria:**

	YES	NO	NA
a. Is the site designed in the interests of the public health, safety, welfare, and comfort and convenience of the public in general, the residents of the proposed development, and the residents of the immediate surrounding area:			
b. Is the site designed so as to be in harmony with the comprehensive plan for the community?			
c. Are the parking areas adequate for the intended level of use, and arranged and screened so as to minimize negative impacts on adjacent properties?			
d. Is the access to the site safe and convenient and does it relate in an appropriate way to both the internal circulation on the site as well as the street system?			
e. Is the site suitably landscaped, and appropriately screened from adjacent properties and the street so as to protect the visual character of the area?			
f. Are activities that are incompatible with adjacent properties suitably buffered so as to minimize the negative impacts on the adjacent properties?			
g. Are signs, site lighting, and the locations of all buildings and structures in keeping with the character of the neighborhood?			
h. Do changes to existing drainage patterns have any negative impacts on adjacent property?			
i. Are proposed water supply and sewage disposal facilities adequate?			
j. Does the development activity comply with all other standards and requirements of the zoning ordinance?			

**OVER**

## NOTE TO APPLICANT:

Before you submit this application for a site plan review, MAKE SURE that all applicable requirements of the Town of Boonville Zoning Ordinance have been met. No public hearing will be scheduled until all required documents have been furnished in a form satisfactory to the planning board or a written explanation has been given to irrelevant items omitted.

The undersigned hereby requests approval by the planning board of the identified application for a site plan approval. I hereby certify that I have completed the application to the best of my ability and have complied with all applicable regulations of the Town of Boonville Zoning Ordinance. I certify that the application information is complete and I believe all information given to be true.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

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### FOR PLANNING BOARD USE ONLY

DATE

1. Date of determination by the planning board that the application is complete and all required information is supplied to the planning board: \_\_\_\_\_
2. Date notice of public hearing is published in the newspaper: \_\_\_\_\_
3. Date application is referred to county planning board: \_\_\_\_\_
4. Date of public hearing: \_\_\_\_\_
5. Date of action by planning board on application: \_\_\_\_\_
6. Application has been:

\_\_\_\_\_ Approved

\_\_\_\_\_ Approved with modification

\_\_\_\_\_ Disapproved

7. Date planning board reports to county planning board on final action taken: \_\_\_\_\_